



Procurement Sub (Finance) Committee

Date: THURSDAY, 30 MAY 2019

Time: 10.30 am

Venue: COMMITTEE ROOM 4 - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Hugh Morris (Chairman)
Deputy Robert Merrett (Deputy Chairman)
Randall Anderson
John Fletcher
Michael Hudson
Deputy Jamie Ingham Clark
Jeremy Mayhew
Susan Pearson
William Pimlott

Enquiries: Antoinette Duhaney, 020 7332 1408,
antoinette.duhaney@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 3rd April 2019.
For Decision
(Pages 1 - 6)
4. **PROCUREMENT SUB-COMMITTEE WORK PROGRAMME**
Report of the Chamberlain.
For Information
(Pages 7 - 8)
5. **CITY PROCUREMENT QUARTERLY PROGRESS REPORT - YEAR END FOR 2018/19**
Report of the Chamberlain.
For Information
(Pages 9 - 16)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

9. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 3rd April 2019.
For Decision
(Pages 17 - 20)
10. **DISPUTE STRATEGY**
Report of the Chamberlain
For Decision
(Pages 21 - 94)

11. **IT SERVICES 2020 PROCUREMENTS - STAGE 1 (REPORT TO FOLLOW)**
Report of the Chamberlain
For Decision
12. **POWER PURCHASE AGREEMENT FOR OFF SITE RENEWABLE ELECTRICITY - STAGE 1 PROCUREMENT**
Report of the Chamberlain and City Surveyor
For Decision
(Pages 95 - 110)
13. **MAJOR CONSTRUCTION WORKS (HOUSING) FRAMEWORK STAGE 2 AWARD**
Report of the Chamberlain and City Surveyor
For Decision
(Pages 111 - 118)
14. **PROVISION OF SECURITY SERVICES - PROCUREMENT STAGE 2 AWARD**
Report of the Chamberlain and City Surveyor
For Decision
(Pages 119 - 122)
15. **DEPARTMENTAL RESPONSE TO LATEST CHIEF OFFICERS PURCHASE CARD REPORT**
Report of the Chamberlain.
For Information
(Pages 123 - 128)
16. **ANNUAL WAIVER REPORT 2018/19**
Report of the Chamberlain
For Information
(Pages 129 - 132)
17. **DELAYS TO CORPORATE CATERING CONTRACTS SIGN-OFF**
Report of the Chamberlain
For Information
(Pages 133 - 138)
18. **REVENUES PRINT LESSONS LEARNED**
Report of the Chamberlain.
For Information
(Pages 139 - 142)
19. **CITY OF LONDON FREEMEN'S SCHOOL MAIN HOUSE ENABLING WORKS - LESSONS LEARNED**
Report of the City Surveyor
For Information
(Pages 143 - 200)

20. **RESOLUTION FROM HOUSING MANAGEMENT & ALMSHOUSES SUB-COMMITTEE 26.03.19: PETTICOAT TOWER BALCONY DOORS AND WINDOWS**

For Decision
(Pages 201 - 202)

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

PROCUREMENT SUB (FINANCE) COMMITTEE

Wednesday, 3 April 2019

Minutes of the meeting of the Procurement Sub (Finance) Committee held at the Guildhall EC2 at 1.45 pm

Present

Members:

Deputy Hugh Morris (Chairman)	Deputy Jamie Ingham Clark
Deputy Robert Merrett (Deputy Chairman)	Deputy Clare James
Randall Anderson	Jeremy Mayhew
John Fletcher	Susan Pearson
Michael Hudson	

Officers:

John Cater	- Committee Clerk
Peter Kane	- Chamberlain
Christopher Bell	- Chamberlain's Department
Alistair Sutherland	- Assistant Commissioner, City of London Police
Leslie Ross	- Chamberlain's Department
Andrew Lenihan	- Chamberlain's Department
Lisa Moore	- Chamberlain's Department
Oliqur Chowdhury	- Chamberlain's Department
Matthew Jones	- Chamberlain's Department
Sharon Lokko	- Chamberlain's Department

1. APOLOGIES

There were no apologies.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES OF THE PREVIOUS MEETING

RESOLVED – that the public minutes of the meeting held on 13th March 2019 be agreed as an accurate record.

4. PROCUREMENT SUB-COMMITTEE WORK PROGRAMME

The Sub-Committee considered a Report of the Chamberlain providing an update on the Sub-Committee's work programme for 2019.

RESOLVED – That the Report be noted.

5. PROCUREMENT STRATEGY 2019-2023 EMERGING THEMES

The Sub-Committee received a Report of the Chamberlain concerning the emerging themes that the new second-generation procurement strategy for the period 2019 – 2023 will be built upon.

A Member queried why officers were proposing a four-year period; the Commercial Director confirmed that this was so as to align with the City's Corporate Plan.

In response to a query about current performance and aspirations for the next period, the Commercial Director was of the view that the major contracts, on the whole, were working well. City Procurement were looking at ways to further strengthen management of contracts and their ability to more accurately measure performance over a contract's lifespan. Whilst the era of big savings on contracts was over, there remains ample opportunity to drive down costs by being a "smarter customer". The aim, ultimately, was continuous improvement.

A Member commended the Report but, pointing to the Draft one-page summary (page 11 in the agenda pack), asked that future iterations should go beyond aspirations and include more granular detail about how officers would measure performance.

After concerns were raised about the storage of contract documentation, the Commercial Director reassured Members that his team were taking a proactive approach to educating officers across the Corporation about best practice. Information management had been significantly enhanced over the last several years, so City Procurement were seeing fewer procurement contracts coming through unexpectedly, however, there remained occasions when officers would present contracts for renewal at short notice, which clearly, was sub-optimal. As soon as City Procurement were made aware of a contract, information was uploaded to a central database.

A Member reminded the Commercial Director that HR would need to be kept involved when developing automation tools.

A Member queried City Procurement's aim to promote responsible business. The Commercial Director responded that 10% of the quality evaluation in each procurement contract was dedicated to ensuring contractors were meeting their corporate responsibilities. The Corporation gave suppliers options about how they could meet these responsibilities, and this was reinforced by holding contractor days and keeping them involved in the Corporation's own CSR activities. The Commercial Director added that a Report would be coming in May concerning Responsible Procurement.

RESOLVED – that the Sub-Committee noted the Report.

6. **RISK MANAGEMENT QUARTERLY UPDATE - APRIL 2019**

Members are considering a Report of the Chamberlain concerning the risks faced by City Procurement.

Focussing on CHB CP005 (Impact on procurement resources) a Member identified three concerns;

- i) delays in repairs and works at investment and operational properties and the knock-on impact for income
- ii) schools have only a narrow time frame throughout the year to carry out works
- iii) the Police's performance in ensuring procurements are reaching City Procurement in a fully and timely manner.

In response, the Commercial Director assured Members that City Procurement were working closely with the Police to ensure procurement problems were kept to a minimum. The Schools were now performing better, but it was important to keep this monitored as the respective masterplans began to come to fruition over the next few years. He added that, so far, the team was coping with unplanned work, however, it was clear, at least in the medium term, that with the vacancies in the team, and the likely downstream increase in work due to the major projects the team's workload will be significantly expanded. Members proposed sending a resolution to the Capital Buildings Committee and Project Sub Committee emphasising the need for officers and Members to appreciate the full "overhead" cost of a new project, it was vital to recognise that the "downstream" costs could quite profoundly alter the initial budget forecasts. It was also important to keep in mind that it wasn't always cash that posed the challenge but a lack of skilled people.

Members again asked about the nature of "unplanned" procurements, officers responded that there had been six procurements in the last 10 months that had "come out of the blue". The Commercial Director reassured Members that this would be a diminishing problem as the cycle goes on as each procurement would be added to the Corporate Contract Register. Members emphasised that they were there to assist in putting pressure on those departments that were failing to keep City Procurement informed

In response to a query the Commercial Director confirmed that the team was currently running with four key vacancies, representing 20% of the senior team.

Separately, Members raised concerns about the VAT risk (CHB CP003); it was unacceptable that officers were still failing in their duties here. The Commercial Director responded that in mitigation, the number of offences had reduced in recent years. City Procurement would continue to take the institutional lead and encourage best practice, but ultimately it was down to line managers to take responsibility. There was no "silver bullet", as withdrawing P-Cards entirely and asking Procurement to take the manage the process would necessitate a material uplift in extra staff to manage the administration involved. Members suggested that if further in roads could not be made, the Sub-Committee should assume the authority to "call in" departmental heads to explain why their officers were not complying, with one potential consequence being the shortfall should be taken from the department's local risk budget.

RESOLVED – that the Sub-Committee noted the Report.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no urgent business.
9. **EXCLUSION OF THE PUBLIC**
RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
RESOLVED – that the non-public minutes of the meeting held on 13th March 2019 be agreed as an accurate record.
11. **ACTION FRAUD - CONTRACT DISPUTE STRATEGY**
Members received a verbal update of the Chamberlain concerning Action and Know Fraud.
12. **BUSINESS TRAVEL & ACCOMMODATION - PROCUREMENT STAGE 1 STRATEGY**
The Sub-Committee considered a Report of the Chamberlain concerning the procurement strategy and evaluation criteria for the selection of a Travel Management Company for the provision of Business Travel Services for the City Corporation.
13. **LIFT MAINTENANCE SERVICES - PROCUREMENT STAGE 2 AWARD**
The Sub-Committee considered a Report of the Chamberlain concerning the lift maintenance services.
14. **CITY OF LONDON POLICE AND RAIL DELIVERY GROUP STAGE 2 CONTRACT AWARD**
The Sub-Committee considered a Report of the Commissioner of the City of London Police.
15. **CONTINUOUS DELIVERY ROADMAP OVERVIEW**
The Sub-Committee received a Report of the Chamberlain concerning an overview of City Procurement's Continuous Improvement Roadmap.
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no non-public questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other urgent non-public business.

The meeting closed at 3.00 pm

Chairman

**Contact Officer: Antoinette Duhaney, 020 7332 1408,
antoinette.duhaney@cityoflondon.gov.uk**

This page is intentionally left blank

Procurement Sub-Committee – Work Programme 2019

Meeting:	30/5/19	13/6/19	10/7/19	24/09/19	29/10/19	02/12/19
	Strategy, Policy, Continuous Improvements and Performance					
	* P-card Update Paper * City Procurement KPI's (quarterly update) *Annual Waivers report	* Procurement Strategy 2019-2022	* City Procurement Risk Register * E-Invoicing and Automation * P-card Update Paper	* City Procurement KPI's (quarterly update)	* P-card Update Paper	* City Procurement Risk Register
	Sourcing and Category Management					
	* IT Services 2020 procurements – Stage 1 * Freeman's School Enabling Works lessons learned * Power Purchase Agreement - Stage 1 * Corporate Security (Manned Guarding) - Award Report * Major Works (Housing) Framework Stage 2 Award *Corporate Catering Contracts, delays to contract signature * Revenues Print Lessons Learned	* Children's Centres * Travel Management Services and Booking tool - Stage 2 Award Report * Barbican Media Planning Services – Stage 2 Award Report *Digital Recording services, Lessons Learned	* Travel Management Service * Revenues Enforcement Agents * Power Purchase Agreement - Stage 2 Award	* Action Fraud Services * Secure City	* IT Services 2020 procurements – Stage 2	
	Contract Management, Operations and Responsible Procurement					
	* Dispute strategy report	* Corporate Supplier Scorecard Results and Updates * Contract Dispute – Verbal Update or Report * Responsible Procurement Report * CCM Annual Review FY17/18	* Corporate Supplier Scorecard Results and Updates * Contract Dispute – Verbal Update or report	* Corporate Supplier Scorecard Results and Updates * Property Insurance Renewals - Property Insurance including Business Interruption and Contractors All Risk Insurance – Contract Extension * CCM Framework * Contract Dispute – Verbal Update or report	* Corporate Supplier Scorecard Results and Updates * Contract Dispute – Verbal Update or report	* Corporate Supplier Scorecard Results and Updates * Contract Dispute – Verbal Update or report

This page is intentionally left blank

Committee(s) Procurement Sub Committee Finance Committee	Dated: 30 May 2019 18 June 2019
Subject: City Procurement Quarterly Progress Report – Year end position for 2018-2019 financial year.	Public
Report of: The Chamberlain	For Information
Report author: Chris Bell, Commercial Director, Chamberlain's	

Summary

The report updates Members on the work of City Procurement, key performance indicators and areas of progress.

Members are asked to:

Note the progress report on key strategic improvement projects and performance for the 2018/19 financial year (FY 18/19):

- i. A total savings achievement of £8.4m in 2018-2019 financial year
 - a. Procurement savings of £6.74m achieved against a target of £6.52m.
 - b. Commercial Contract Management (CCM) savings of £1.66m against a target of £1.27m.
- ii. Purchase order compliance of 97% (on target).
- iii. 94% of all supplier invoices were paid within 30 days (target of 97%)
- iv. 84% of SME invoices were paid within 10 days (target of 85%).
- v. Waiver trends:
 - a) Total number of waivers has reduced by 32% compared to the previous financial year.
 - b) Non-compliant waivers have decreased by 72% comparing the same periods.
 - c) A total of 42 Procurement Breach waivers recorded in 2018/19 with a value of £2.5m.

Main Report

Background

1. City Procurement has four main functions: Category Management/Sourcing, Commercial Contract Management, Accounts Payable and Policy and Compliance. This report provides an update on the progress and current performance against the service KPIs set in the Chamberlain's Business Plan in April 2018.

Efficiency and Savings

2. City Procurement is set an annual savings target at the start of each year based on the contracts to be let during the financial year that have the potential to make efficiency or cost savings and contracts let in previous years that are generating guaranteed savings in the current year. Each contract is reviewed by the relevant Category Board to set the targets and each contract target considers historic spend, scope changes, complexity, risk and industry benchmarks. The

2018/19 City Procurement target was £6.52m as approved at Finance Committee in June 2018.

Commercial Contract Management savings target

3. In addition to the City Procurement annual target, a savings target for Commercial Contract Management has been introduced. This relates to efficiencies and savings delivered within the duration of a contract. The 2018/19 Commercial Contract Management target was £1.27m.

The Annual Savings Target elements explained

4. The 2018/19 annual savings target was set using two types of in-year savings:
 - a. **Previously let contracts generating savings (known as run rate)** – Savings already guaranteed for the current financial year from contracts let in previous years. This is for contracts that span different financial years and is typically for service contracts that are let for a 2-to-7-year period when the savings are spread across the contract life.
 - b. **New contracts let generating savings** – Savings targeted to be generated from new contracts let during the current financial year.
5. The savings targets are for competitive price savings and are not inclusive of scope changes/service downgrades or other operational decisions which are treated as local department savings.

Key Performance Indicator End of year results

2018/19 Efficiencies and savings progress as at 31 March 2019

6. City Procurement has achieved savings of £6.74m for FY 18/19 against a total target of £6.52m. Of the £6.74m total savings achieved, £5.78m were budget impact savings of which £523k were newly generated cashable in year.
7. Commercial Contract Management has achieved total efficiencies and savings of £1.66m for FY 18/19 against a total target of £1.27m.

Accounts Payable Performance – Compliance with No PO No Pay Policy

8. The Corporation's No Purchase Order (PO) No Pay Policy is now fully embedded, and we continue to achieve high levels of compliance. We achieved 97% PO compliance for FY 18/19, therefore hitting our target of 97%.

Payment Performance

9. The Corporation's 30-day invoices paid-on-time performance for FY 18/19 is 94% against the target of 97%.
10. Our 10-day SME invoice payment performance for FY 18/19 is 84% (target 85%). Due to the action plan that was drawn up in early Q3 and the decision to use working days as the basis for our 10-day performance objective, we have achieved over 90% on a few occasions since October. Unfortunately, we have fallen just short of the target during the financial year, but the last six months' figures have been positive, with 89% of 10-day invoices being paid on time.

Figure A – 30 Day Payment Performance trend report (Target 97%)

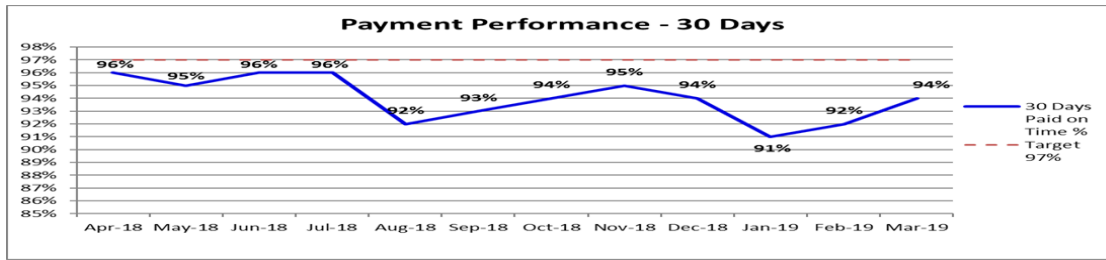
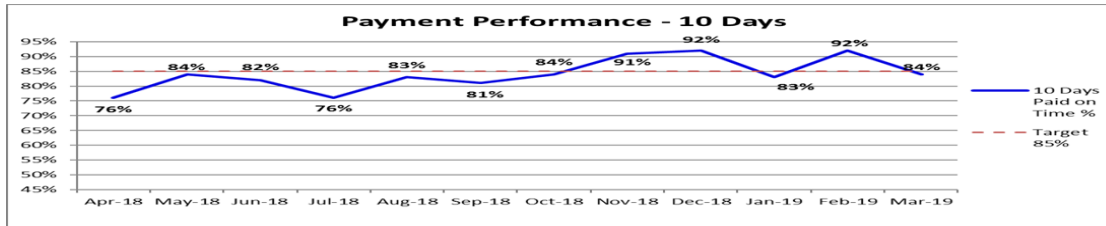


Figure B – 10 Day SM

E Payment Performance trend report (Target 85%)



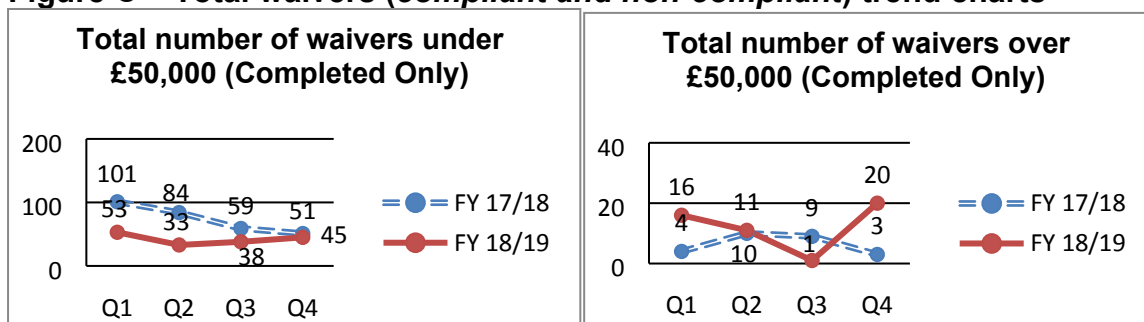
True PDF Invoices Received

11. City Procurement has been monitoring the number of invoices received in 'True PDF' format, which is the machine-readable format required for the new electronic invoicing system that was due to be introduced during FY 18/19. Our contract with Basware commenced on 1 February and we are currently in the process of onboarding suppliers with the expectation that the first batch of invoices will be uploaded to Oracle via the e-invoicing solution in May 2019.
12. Of all the invoices received from suppliers in FY 18/19, 72% were in the desired True PDF format. 78%, our highest figure to date, was achieved in February 2019 and shows that we are moving in the right direction, and that we are not far off the 80% we hoped to reach by year-end.
13. The new e-invoicing technology should increase process efficiency whilst reducing error rates, as it eradicates the need for manual keying.

Waiver performance

14. This part of the report sets out the quarterly trend update on the approval of waivers. The following graphs compare the trend for the number of waivers from FY 17/18 and FY 18/19. Waivers for procurements valued under £50k require Chief Officer approval, while those above £50k require the approval of the appropriate spend Committee.

Figure C – Total waivers (compliant and non-compliant) trend charts



15. The total number of waivers completed in FY 18/19 is **217** (compared to 267 in 2017/18), which breaks down as follows:

- a. Compliant Waivers **154** – (value £15.1m)
- b. Non-Compliant Waivers **63** – (value £3.18m)
 - i. Procurement Breaches (subset of Non-compliant total) **42** (£2.5m)

16. Waiver Trends:

- a. There has been a reduction in the number and value of waivers completed in FY 18/19 by comparison to the previous financial year (32% decrease in number of waivers and an 8% decrease in the total value).
- b. Comparing the two years, the total number of non-compliant waivers has decreased by 72%, with the value of non-compliant waivers also decreasing by 72%. This shows the positive impact of the Waiver Danger campaign of last year.
- c. Non-compliant waivers make up 29% of all waivers completed during FY 18/19, and 17% of the total value.

17. A separate end of year paper on waivers will be presented on the agenda of the May 2019 Procurement Sub Committee holding more detailed analysis and breakdown information.

Transactional End of year statistics

Invoices Processed

18. The total number of invoices processed during FY 18/19 was 100,598. This is consistent with previous years, this includes 8,936 interfaced transactions, with 91,662 transactions being entered manually. A breakdown of invoices for the last three financial years is provided below.

Financial Year	No of Manual Invoices Processed	No of Interfaced Invoices	Total No of Invoices
2016/17	92,851	7,444	100,295
2017/18	93,122	8,628	101,750
2018/19	91,662	8,936	100,598
Total Last 3 Years	277,635	25,008	302,643

Purchase Card (P-card) Transactions

19. The total number of P-card transactions processed for FY 18/19 was 53,588, amounting to a total spend of £5.5m. Please find below a chart detailing the number of transactions and the spend across the last three Financial Years.

Financial Year	No of P-card Transactions	Total Spend
2016/17	48,779	£4,777,120.55
2017/18	49,892	£5,163,460.33
2018/19	53,588	£5,561,106.31
Total Last 3 Years	152,259	£15,501,687.19

Procurement Exercises Breakdown

20. The Sourcing and Category Management team have completed 357 procurement exercises end to end during 2018/19 with 18% of these being full OJEU compliant exercises, 19% being via internal and external frameworks and the remaining 63% being run as tactical sub-OJEU level request for quotations exercises. Some examples of key projects delivered this year can be found at Appendix 1. A breakdown of procurement exercises for FY 18/19.

Procurement Exercises	Goods and Services	Works	Total
Executed Contracts Above OJEU	42	21	63
Executed Contracts Sub OJEU	194	31	225
Via Framework	48	21	69
Total	284	73	357

Contracts Extended and Change Controls Managed via CCM

21. The total number of contract extensions managed by CCM in FY 18/19 was 31, with 17 change controls managed.

Freedom of Information Requests

22. City Procurement have responded to 33 FOI requests in FY 18/19, totalling to 68 hours of officer time.

City Procurement Budgetary performance – End of year position

23. City Procurement's budget outturn position was 4% (£110k) below the full year budget allocated for 2018/19. This was mainly due to vacancies and posts frozen during the delivery year.

Description	Type of budget	2018-19 Outturn			
		Full year Budget £'000	Actual Outturn £'000	Better / (Worse) £'000	Better / (Worse) %
Leadership, admin and non-staffing	Gross Exp	176	158	18	10
Leadership, admin and non-staffing	Gross Inc	(128)	(73)	(55)	(43)
Accounts Payable	Gross Exp	890	827	63	7
Sourcing & Category Management	Gross Exp	1,275	1,216	59	5
Business Enablement	Gross Exp	329	330	(1)	(0)
Commercial Contract Management	Gross Exp	538	436	102	19
Vacancy allowance (budget only)	Gross Exp	(76)	0	(76)	(100)
		3,004	2,894	110	4

Conclusion

24. City Procurement continues to achieve a high level of performance, meeting or surpassing most of its KPIs for FY 18/19. The two main savings targets were exceeded by a total of £0.61m. The improvement in the 10-day payment performance over the last six months bodes well for 2019/20. The 30-day figure needs improvement, but we fell just short of the target in March, achieving 96%, and we are well placed to maximise the efficiencies offered by the new e-invoicing solution. Waiver compliance has improved significantly with only 28% of waivers being non-compliant at the end of FY 18/19, compared with 47% a year earlier. We have therefore met all our service KPIs, except for payment performance, and we have overachieved on procurement savings.

Report Author

Christopher Bell, Commercial Director, Chamberlain's Department

E: christopher.bell@cityoflondon.gov.uk

Appendix 1 – Summary of key procurement projects delivered in 2018-19

- a) **Waste Collection, Street Cleansing and Ancillary Services:** Contract value: £7,160,166 per annum, equating to £57,281,328 over 8 years. Replacement of the City's waste collection and street cleansing services contract awarded to Veolia ES (UK) Limited for an initial period of 8 years. The new contract seeks to improve innovation and adopt an electric fleet throughout the duration of the contract.
- b) **Housing Repairs and Maintenance Contracts:** Contracts value: Lot 1 – HRA £1,360,000 per annum over 5 years, Lot 2 – Barbican Estates £957,000 per annum over 5 years. Re-tender of existing HRA and Barbican Estates repairs and maintenance services, consolidating a number of repairs and maintenance requirements into 2 overarching contracts.
- c) **Barbican Centre Ticketing & Fundraising System:** Estimated contract value: £1,540,000. Procurement of a replacement ticketing system, which will also incorporate other separate systems for fundraising and mass mailing at the Barbican. The new ticketing system will link to existing databases managed by the Barbican's in-house IT team. The new supplier, Spektrix were awarded a contract for 5 years, with the provision to extend for an additional 2 years.
- d) **New Corporate Website** - Estimated Contract Value: £230,000. Procured an externally supported and hosted corporate website to replace the current website which was set up on SharePoint 2010 and is end of life. The new supplier, Zengenti were awarded a contract for 2 years, with the provision to extend annually up to 2 further years.
- e) **Early Intervention & Prevention** - Estimated Contract Values: Lot 1: City Community Connections Services, £1,000,000, Lot 2: City Finance Services, £110,000 The City re-procured and rationalised its contracts for early intervention and prevention services to adults in their homes, in the wider community and in the Corporation's sheltered housing stock. The new service offer was divided into 2 Lots. For Lot 1, this was awarded to Age UK East London and Lot 2, this was awarded to Barrie Bookkeeping & Payroll Solutions both for 3 years, with the provision to extend for an additional 2 years.
- f) **Intermediate and Major Works Frameworks:** The City now has put framework contracts in place owned by the City for all works between the project estimates of £250,000 and £15,000,000. These are broken up into intermediate works and Major Work.
 - a. **Intermediate Works** has an estimated value of £43 million over 4 years and is split up between Building Fabric and Mechanical and Electrical Works for Projects valued between £250,000 and £1,000,000. The Frameworks are structured with 4 suppliers all invited to provide a Price and Quality response for every requirement, there is no direct award element, all tenders must be competed.

- b. **Mayor Works** has an estimated value of £700 million over 4 years and is split up between different value bandings (£1m - £4.6m & £4.6m to £15m) and Sectors (General Buildings & Housing). The 3 Frameworks are structured with 6 suppliers all invited to provide a Price and Quality response for every requirement, there is no direct award element, all tenders must be competed.

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank